



**BOONE COUNTY, MISSOURI**  
**Request for Bid #: 32-30JUL13 – Pre-Printed Envelopes**

**ADDENDUM #1 - Issued July 19, 2013**

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's Bid Response.

Scope of Work for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

- I. Samples of the envelopes the County is currently using may be obtaining by contacting Boone County Purchasing, Amy Robbins, Senior Buyer, 613 E. Ash Street, Room 109, Columbia, MO 65201. Phone: (573) 886-4392; Fax: (573) 886-4390; e-mail: [arobbins@boonecountymo.org](mailto:arobbins@boonecountymo.org)

- II. The County received the following questions and is providing a response.

**Question #1: Are all envelopes to be delivered at the same time?**

**Response:** Please refer to paragraph 2.8.2. The primary order will be delivered between October 1 and October 4, 2013. Any deviation from this delivery time frame must be worked out between the Collector's office and the successful bidder.

**Question #2: From the first floor to the third floor, can they be moved thru the elevator, but not as pallets, correct?**

**Response:** Please refer to paragraph 2.8. The elevator can be used to deliver to the 3rd floor; however, a pallet will not fit in the elevator.

By:

**Melinda Bobbitt, CPPO, CPPB**  
**Director of Purchasing**

OFFEROR has examined copy of Addendum #1 to Request for Proposal 32-30JUL13 – Pre-Printed Envelopes receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Representative Printed Name: \_\_\_\_\_